

West Virginia Italian Heritage Festival

340 West Main Street
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 304-622-7314
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 www.wvihf.com



FOOD VENDOR APPLICATION AND RULES

1. A FOOD VENDOR MUST SELL AT LEAST ONE ITALIAN-STYLE FOOD ITEM. EXAMPLES ARE: HOAGIES, PIZZA, SANDWICHES, PASTA, ETC. VENDOR MAY SELL OTHER ITEMS (WITH APPROVAL), HOWEVER, ONE OR MORE ITALIAN ITEMS MUST BE SOLD.
2. THE FESTIVAL RETAINS THE EXCLUSIVE RIGHT TO SELL ALL BEVERAGES. VENDORS ARE PROHIBITED IN SELLING BEVERAGES WITHOUT WRITTEN PERMISSION FROM THE FESTIVAL OFFICE
3. THE FESTIVAL RESERVES THE RIGHT TO LIMIT THE NUMBER OF VENDORS SELLING LIKE FOOD ITEMS, AS WELL AS THE NUMBER OF LIKE ITEMS
4. EACH FOOD VENDOR IS REQUIRED TO SUPPLY TWO HOSES FOR THEIR TENT: EACH HOSE MUST BE 50FT IN LENGTH: ONE FOR DRINKING WATER AND ONE FOR DRAIN LINE
5. VENDOR MUST CALL THE HARRISON COUNTY HEALTH DEPARTMENT OR ACCESS THEIR WEBSITE IN ORDER TO ATTAIN A TEMPORARY FOOD SERVICE PERMIT. VENDOR MUST HAVE THIS IN ORDER TO HAVE A BOOTH AT THE FESTIVAL, REGARDLESS OF PRESENT FOOD PERMIT STATUS AT A DIFFERENT LOCATION. VENDOR MUST PROVIDE THIS CERTIFICATE PRIOR TO FESTIVAL.
6. VENDOR MUST PROVIDE PROOF OF LIABILITY INSURANCE COVERAGE FOR THE PERIOD OF TIME COVERING THE FESTIVAL.

Name: _____ Business Name: _____

Address: _____

Emergency Contact and Phone Number: _____

Items to be sold: _____

Please indicate size of street space needed with the guidelines below.

10' x 10' Space \$1,500.00 \$ _____

10' x 20' Space \$2,000.00 \$ _____

2 Separate 10' x 10' Spaces \$3,000.00 \$ _____

Will you require a tent canopy rental? YES NO

Tent Canopy Rental \$150 per 10X10 space \$ _____
 (if you have a 10X20 space you will need two canopies)

Refundable Rental Fee for
 Extension Cords and Lights: \$75 \$ _____

Fee will be refunded upon return of undamaged WVIHF property

SUBTOTAL: \$ _____

Less 10 % if paid IN FULL by June 10, 2019: \$ _____

BALANCE DUE: \$ _____

****REQUIRED FOR APPROVAL**** Electrical Hook-Up Requirements: AMPS: _____ VOLTS: _____

New vendors are required to submit a picture of the tent or trailer that will be used

If tent canopy rental is necessary, vendor must submit one-half of the booth rental fee plus the total amount of the canopy rental, with the signed application (full amount due May 10, 2019, if utilizing the 10% discount).

Certificate of liability insurance must be submitted with application.

Vendor agrees to provide Italian products for purchase.

Vendor agrees to decorate their booth with an Italian theme.

Failure to comply with rules of application will result in negation of contract and loss of funds that have been submitted.

The West Virginia Italian Heritage Festival assumes no responsibility for theft, damages, negligence of applicant vendor or other vendors, loss of funds due to visitor attendance, and/or acts of God

Once signed and received by this office, this document becomes a legally binding contract.

Emailed contracts with digital signature are acceptable as agreement in terms. Please make a copy for your records.

Vendor Signature _____

Date _____

WVIHF Representative _____

Date _____